

**MIDDLE GEORGIA STATE UNIVERSITY**  
**Fall 2015 Graduation Ceremony**  
**Notes for Graduates**

**Date and Location:**

**DATE:**

Thursday, December 17, 2015

**TIME:**

**10:00 a.m. ceremony is for students in the:**

- College of Arts & Sciences
  - English
  - History and Political Science
  - Mathematics
  - Media, Culture, & the Arts
  - Natural Sciences
  - Psychology, Sociology, & Criminal Justice
- School of Education

**3:00 p.m. ceremony is for students in the:**

- School of Aviation
- School of Business
- School of Health Sciences
  - Health Services Administration
  - Nursing
  - Occupational Therapy
  - Respiratory Therapy
- School of Information Technology

**LOCATION:**

Macon Campus Recreation and Wellness Center  
100 University Parkway Macon GA, 31206  
[www.mga.edu/graduation/](http://www.mga.edu/graduation/)

**Ticketing:**

Guests will be required to have tickets to attend the graduation ceremony. For details, please visit [www.mga.edu/graduation/](http://www.mga.edu/graduation/) and click on the "Ticketing information" link.

**Appropriate Dress:**

- Professional attire is appropriate for the ceremony. Preferred attire are dark clothing and shoes.
- You will be standing and walking on concrete. You are strongly encouraged to wear comfortable shoes.
- You will be walking on jointed staging. Keep this in mind when selecting shoes.

### **Arrival and Check In:**

- For the 10:00 a.m. ceremony, you should plan to arrive no later than 8:00 a.m. Park in the East Parking Lot.
- For the 3:00 p.m. ceremony, you should plan to arrive no later than 1:00 p.m. Park in the East Parking Lot.
- Report to the lobby of the Student Life Center on the Macon Campus for directions to your check-in station.
- Any candidate needing special accommodations for him/herself or a family member should contact the Office of Disability Services (478.471.2985) as early as possible to make arrangements for parking and appropriate seating.

### **Line-Up, Processional and Recessional:**

- Faculty marshals will assist you in lining up by degree and in alphabetical order.
- Regarding the Processional (march in) and Recessional (march out), you will follow Faculty Marshals from your academic school in to and out of the Student Wellness Center.

### **The Ceremony:**

- Be prepared for the ceremony to last approximately 1.5 hours.
- You may be photographed/videotaped by local media. Remove your gum before the processional.

### **Caps and Gowns:**

- **CAPS AND GOWNS will be available:**

Applicants who applied for graduation prior to Aug 31<sup>st</sup> may pick up their cap & gown at the Grad Finale on the campus they applied for graduation. See Grad Finale LINK

#### **Other available locations and dates for pick-up:**

Campus Store, Macon Campus, beginning Monday, Dec 7<sup>th</sup>

Campus Store, Cochran Bookstore beginning Monday, Dec 7<sup>th</sup>

Caps and gowns will remain in these Campus Stores through Wednesday, Dec 16, at 12 noon.

Macon and Cochran Bookstore hours are Monday through Thursday, 7:30 a.m. – 5:30 p.m.; 8: 00-12:00 noon on Fridays.

*For your convenience, if you study at the Dublin, Eastman or Warner Robins campus, you may request that your cap and gown be sent to the Campus Store on your campus. Speak to your Campus Store staff for assistance.*

- The cap should be placed on the head so that the mortarboard is level and the tassel hangs down the right side.
- The long point of the crown should be in back and the front point should be well down on the forehead.

- During the ceremony, President Christopher Blake will confer your degrees upon you as a group. At that time, he will tell you that you may move your tassels from the right to the left. You will do this as a group.
- You may wear regalia (stoles, cords, etc.) sponsored by Middle Georgia State University or the college's Recognized Student Organizations. **No other regalia will be permitted.**
- Under no circumstances can students embellish their gowns. Students wishing to embellish their mortarboards for graduation may do so as long as the decoration is appropriate to the formal celebratory nature of a Graduation Ceremony and is related to one of the following areas:
  1. Graduate's school or major;
  2. Graduate's hometown; and/or
  3. Expressions of gratitude.

### **Diplomas:**

- Diplomas have already been mailed to summer 2015 graduates.  
For fall 2015 graduates, diplomas will be mailed to your address of record (on file in the **Banner Student Information System**) on February 12th.  
  
**Diplomas may not be picked up in person.**
- By January 29th, your degree will be posted to your academic history. As of that day, you may request your transcript online following the standard process as detailed on the Registrar's web page: [www.mga.edu/registrar](http://www.mga.edu/registrar)

### **Professional Photographs:**

- GradImages is the company responsible for taking your photograph as you walk across the stage to receive your diploma cover from President Christopher Blake. Your electronic photo proof will be sent to your college e-mail address. If you want your electronic proof sent to a different or multiple e-mail addresses, go to [www.gradimages.com](http://www.gradimages.com) and click on "Pre-Event Email Registration" tab on the menu bar at the top of the page. Enter "Middle Georgia State University" in the search box then enter your e-mail address(s).

### **Live Streaming Online:**

- Live streaming of the Graduation Ceremony will be available for viewing over the Internet from any location in the world. This is an excellent viewing option for family and friends of graduates who are unable to attend Graduation. The link to the broadcast will be posted on the Middle Georgia State University Graduation web page in December:  
<http://www.mga.edu/live/>



# Middle Georgia State University

100 University Parkway  
Macon, Georgia 31206  
(478) 471-2700 www.mga.edu

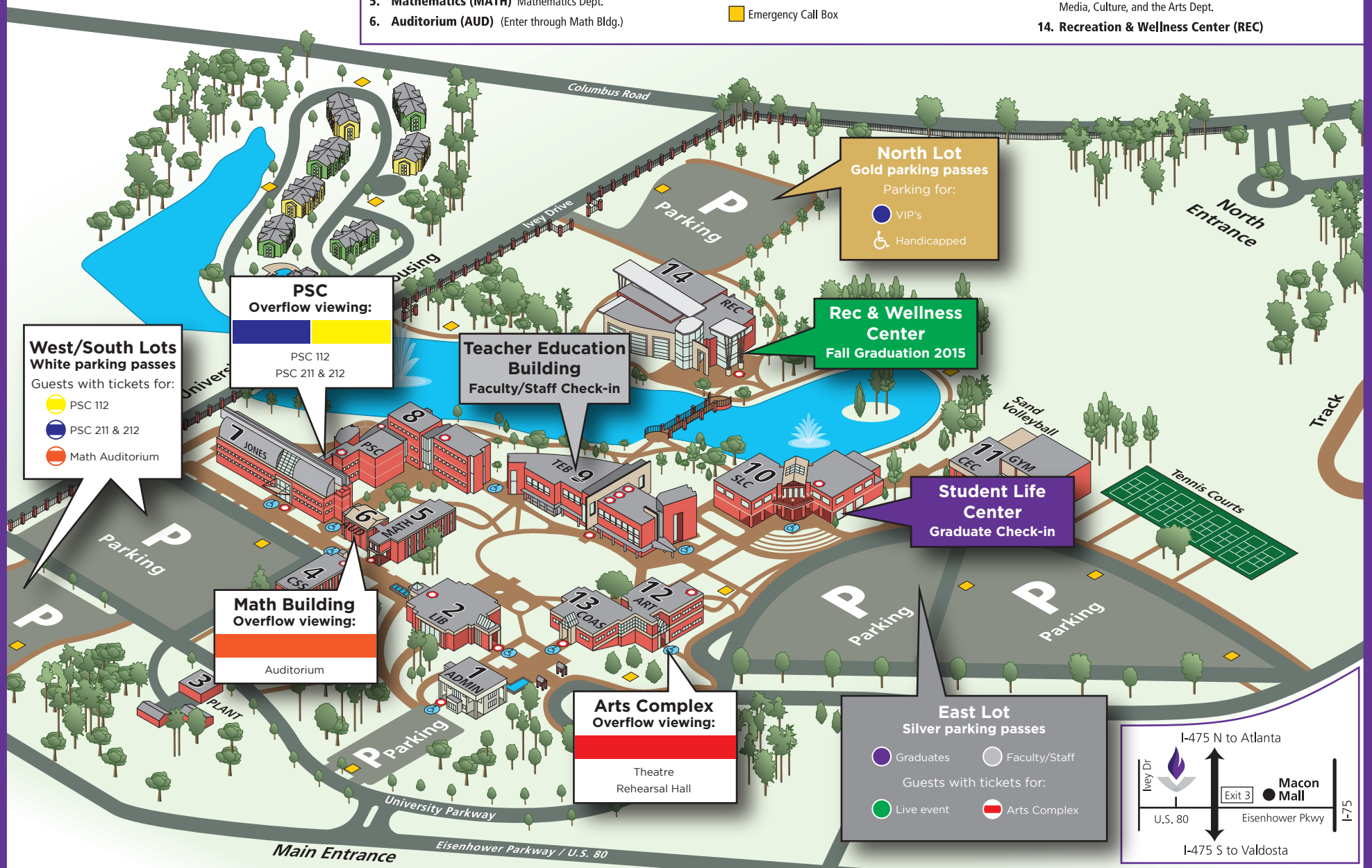
## Macon Campus

- 1. Administration (ADMIN)** Academic Affairs • Fiscal Affairs • President's Office • University Advancement
- 2. Library (LIB)** Student Success Center • Technical Assistance Center
- 3. Plant Operations (PLANT)**
- 4. Campus Support Services (CSS)** Human Resources • Police • Technology Resources
- 5. Mathematics (MATH)** Mathematics Dept.
- 6. Auditorium (AUD)** (Enter through Math Bldg.)

- 7. Charles H. Jones Building (JONES)** School of Health Sciences • History and Political Science Dept. • Natural Sciences Dept.
- 8. Professional Sciences Center (PSC)** School of Business • School of Information Technology • Conference Center • Continuing Education • Community Outreach
- 9. Teacher Education Building (TEB)** School of Education • Psychology, Sociology, and Criminal Justice Dept.

- 10. Student Life Center (SLC)** Admissions • Auxiliary Services • Bookstore • Bursar • Cafeteria • Career Center • Counseling and Disability Services • Enrollment Services • Financial Aid • Game Room • Registrar • Student Affairs • Student Life • Student Support Services • Testing Center
- 11. Community Education Center (CEC)** Center of Innovation for Aerospace • Gymnasium (GYM) • Georgia Public Safety Training Center (GPSTC) • Health Clinic
- 12. Arts Complex (ART)** Rehearsal Hall • Theater
- 13. College of Arts & Sciences (COAS)** English Dept. • Media, Culture, and the Arts Dept.
- 14. Recreation & Wellness Center (REC)**

- AED / Defibrillator Locations
- Accessible Entrance
- Emergency Call Box



**West/South Lots**  
White parking passes  
Guests with tickets for:

- PSC 112
- PSC 211 & 212
- Math Auditorium

**PSC**  
Overflow viewing:

- PSC 112
- PSC 211 & 212

**Math Building**  
Overflow viewing:

- Auditorium

**Arts Complex**  
Overflow viewing:

- Theatre
- Rehearsal Hall

**North Lot**  
Gold parking passes  
Parking for:

- VIP's
- Handicapped

**Rec & Wellness Center**  
Fall Graduation 2015

**Student Life Center**  
Graduate Check-in

**East Lot**  
Silver parking passes

- Graduates
- Faculty/Staff
- Live event
- Arts Complex

Guests with tickets for:

