

**Office of Institutional Effectiveness  
Reporting and Project Calendar**

*Legend: Red Shaded= Federal/State/Accreditation Mandatory Reporting; Red=due to OIRP Office; Black=OIRP deadlines*

<b>SPRING 2014</b>	
January 15	SACS Institutional Profile Due
January 10	Submit Mid-Year Assessment Report & Budget Adjustment Justification Form (if applicable)
February 12	IPEDS Winter Collection Due <i>Student Financial Aid, Graduation Rates, 200% Graduation Rates Surveys</i>
February 13	National Survey of Student Engagement (NSSE) Opens for Students – Invitations Emailed to Students
February 25	NSSE Reminder Email Sent to Students
February 26	Open Faculty Evaluations – First Session Classes
February 28	Revised Academic Assessment Plans due
March 11	Close Faculty Evaluations – First Session Classes
March 11	NSSE Reminder Email Sent to Students
March 17	NSSE Reminder Email Sent to Students
March 25	NSSE Final Reminder Email Sent to Students
April 9	IPEDS Spring Collection Due <i>Fall Enrollment, Finance, Human Resources Surveys</i>
April 21	Open Faculty Evaluations – Second and Full Session Classes
April 30	Assessment Dashboards distributed to appropriate persons
April 30	VPAA Notification to Academic Units for Comprehensive Program Review
May 4	Close Faculty Evaluations – Second and Full Session Classes
May 16	Distribute Spring 2014 Faculty Evaluation Results
May 27 – 30	Association for Institutional Research Annual Conference
May 30	CPR Dashboards distributed to appropriate persons
<b>SUMMER 2014</b>	
July 19-23	SACS Summer Institute
<b>FALL 2014</b>	
August 15	2013-14 Academic & Assessment Reports due to OIE
August 15	2014-15 Academic & Assessment Plans due to OIE
August 15	CPR Data for <b>Cycle A</b> Provided to Designated Units by OIE
September 15	Assessment Council Feedback on Plans/Reports due to units
October 1	Final Assessment Plans/Reports and Budget Adjustment Justification Form Due to OIE, Supervisor, and VP of unit
October 15	CPR Self-Study Report for <b>Cycle A</b> due to OIE
November 15	CPR Data for <b>Cycle B</b> Provided to Designated Units by OIE
November 15	IEB Report due to VPAA for <b>Cycle A</b> (CPR)
November 30	VPAA Distribute <b>Cycle A</b> Report to Affected Units (CPR)
December 15	<b>Cycle A</b> Written Response due to VPAA if applicable (CPR)
<b>SPRING 2015</b>	
February 15	CPR Self-Study Report for <b>Cycle B</b> due to OIE
March 15	IEB Report due to VPAA for <b>Cycle B</b> (CPR)
March 31	VPAA Distribute <b>Cycle B</b> Report to Affected Units (CPR)
April 15	<b>Cycle B</b> Written Response due to VPAA if applicable (CPR)

Revised: January 16, 2014