



Middle Georgia State University

Drop-Add-Withdrawal Form

Submit completed form to registrar@mga.edu

****This form is to be completed only if the student has a hold and cannot self-drop online****

CHANGE OF SCHEDULE

Name

Select Action(s) To Be Taken

MGA ID

ADD

DROP

WITHDRAWAL

Are You Receiving Financial Aid?

Yes

No

Are You Receiving V. A. Education Benefits?

Yes

No

Are you dropping all of your classes and withdrawing from the university for the term?

Yes

No

ADD

CRN

Subject/Num
Ex: ENGL1101

CRN

Subject/Num
Ex: ENGL1101

CRN

Subject/Num
Ex: ENGL1101

CRN

Subject/Num
Ex: ENGL1101

DROP/WITHDRAWAL

*****If you are a residential student withdrawing from all classes please cancel any housing contracts by emailing housing@mga.edu from your MGA email account.*****

I acknowledge that I am aware of the MGA **Withdrawal Limit Policy** which states students are only allowed 5 withdrawals over the course of their matriculation at MGA. All subsequent withdrawals will be assigned grades of WF.

I acknowledge that I am aware that withdrawing from all classes could result in a balance owed to the university.

Student Signature

Date

Office of the Registrar

Date

Athletic/International Advisor's Signature
(If applicable)

Date

Advisor Signature
(Required for dropping all courses.)

Date