# OFFICE OF THE REGISTRAR & VETERAN CERTIFICATION

mga.edu/registrar

## **OVERVIEW**

The Office of the Registrar/Veterans & Military Resource Center is dedicated to continuously serving students, faculty, staff administrators, other institutions and the community by managing and ensuring the accuracy and integrity of all students' academic records and their rights to privacy.

It is our mission to subscribe to the highest ethical principles in our profession and strive to serve with accuracy, honesty and integrity while upholding policies and procedures in compliance with Middle Georgia State University and the Family Education Rights and Privacy Act (FERPA).

### SERVICE PHILOSOPHY

- Devoted to the successful retention and progression of our students and a faithful partner in the goals of the University and the community
- Focused on student-centered services working together with the campus and community
- Responsible for the information and services that we provide
- Committed to being effective stewards of our resources and surpassing expectations in servicing our students, campus and community

#### **RESOURCES**

Academic Calendar Course Schedule Faculty Resources **FERPA** Instructional Videos International Student Services MGA Transient Information Student Registration Instruction Undergraduate Catalog Veterans & Military Services Waitlist Option

#### **PROCESSES**

Attendance Verifications Change of Address Change of Grades Change of Majors Change Minors/Concentrations Drop/Add Graduation Petitions & Credit Appeals Registration Second Degrees/Majors **Transfer Evaluations** Withdrawals

#### **SERVICES**

Academic Renewals Degree Conferments Degree Verifications Degree Works eCore/eMajor **Enrollment Verifications** Registration Information **Transcript Requests** Veteran Certifications

