



# Middle Georgia State University

## NOTICE TO CHANGE STUDENT RECORDS

Middle Georgia State University  
100 University Parkway, Macon, GA 31206

Name: \_\_\_\_\_ MGA ID/SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Signature: \_\_\_\_\_ Date Requested: \_\_\_\_\_

### Change of Name\*

*\*Student must provide legal documents with a change of name. Legal documents accepted are Marriage Certificate, Divorce Decree, Driver's License, Social Security Card, Court Documents, or other legal documents approved by MGA.*

Current Name: \_\_\_\_\_  
*Last First Middle*

New Name: \_\_\_\_\_  
*Last First Middle*

Important: If you would like your name change reflected in your network account, including email and personal web pages (WebDAV), you must contact the Office of Technology Resources at 478-471-2720.

### Change of Address

Current Address: \_\_\_\_\_  
*Street/P.O. Box Apt. #*  
\_\_\_\_\_  
*City State Zip*

New Address: \_\_\_\_\_  
*Street/P.O. Box Apt. #*  
\_\_\_\_\_  
*City State Zip*

### Change of Phone Numbers

Current Cell: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_      New Cell: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Current Home: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_      New Home: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Current Work: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_      New Work: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Ext. \_\_\_\_\_      Ext. \_\_\_\_\_