



**Middle Georgia**  
State University

SCHOOL OF AVIATION

## Prior Learning Assessment Portfolio



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\*Course objectives can be obtained from the School of Aviation.



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### Instructions

1. Complete application to request credit by portfolio for prior learning and obtain the following signatures:
  - a. School of Aviation faculty member (faculty lead assessor)
  - b. Chair of applicable department
  - c. Dean, School of Aviation
2. Submit completed application to the School of Aviation or by email \_\_\_\_\_ . Students will be notified when application is approved.
3. A nominal fee of \$175.00 is required. Students should contact the Testing Center to register and pay for PLA portfolio assessment.
4. Complete portfolio and submit to the School of Aviation in PDF format.
5. The portfolio will be reviewed by a School of Aviation faculty panel. Upon completion, the School of Aviation will notify the student and report the final grade to the Office of the Registrar. A grade of satisfactory “S” or unsatisfactory “U” will be awarded. The PLA credit will be notated on the student’s transcript as \_\_\_\_\_ or \_\_\_\_\_ .

For more information, contact the School of Aviation at 478-448-4709 or email \_\_\_\_\_ .



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## Prior Learning Assessment Portfolio SAMPLE

Completed By:

MGA Student ID: \_\_\_\_\_

AVIA Course: \_\_\_\_\_



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## Approved Application

*Include approved prior learning assessment portfolio application obtained from School of Aviation.*



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## Course Specific Information

### *Course Prefix and Number*

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Course description can be found in the catalog. The course learning outcomes may be obtained from the School of Aviation for the respective courses in which credit is being sought.

### **Course Outcomes**



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### Prior Learning Assessment Academic Honesty Statement

I, hereby, give notice that the material contained in this portfolio honestly and accurately reflects my life, learning, and work experience.

I understand that the penalty for falsifying any information or documentation is a grade of "F" in AVIATION \_\_\_\_\_, withdrawal of the portfolio from assessment, and may result in dismissal from Middle Georgia State University's School of Aviation.

\_\_\_\_\_

Print Name

\_\_\_\_\_

MGA ID

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

For Notary Public:

State of \_\_\_\_\_

County of \_\_\_\_\_

The individual whose signature appears above, \_\_\_\_\_ appeared before me on this date, being duly sworn (or affirming), upon his/her oath says that the statement above is true to the best of his/her knowledge and belief.

Sworn (or affirmed) and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(SEAL)

\_\_\_\_\_

Notary Public



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## Current Resume

*Include current resume here.*





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## Course Specific Prior Learning Narrative

(2-5 pages. Demonstrate Learning of Course Outcomes)

*In 3-5 pages describe how prior learning experience aligns with course outcomes.*



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## Supplemental Materials

*Other relevant materials such as exam certificates, exam test scores, support letters. Students are strongly urged to include only material directly related to the prior learning assessment.*