Reference Check Record

Applicant: ______________________________

Person Called: ___________________________ Position: ___________________________

1. What is your association with the candidate and how long have you known him/her?

2. What is your opinion of the candidate’s potential as a teacher?

3. Have you had opportunities to observe the candidate teaching or to review the candidate’s student evaluations? If so, can you identify some teaching strengths and weaknesses?

4. How would you characterize the candidate’s commitment to his/her profession?

5. What is your opinion of the candidate’s potential as a researcher, scholar, or creative artist?
6. How would you characterize the candidate’s willingness to provide service to his/her academic institution or community? Can you give some examples?

7. Would you employ the candidate as a teacher if you had the opportunity?

8. Is there any additional information that you feel we should have in considering the candidate for employment as a faculty member?

Signature of Interviewer: _______________________________      Date:__________________