

FACULTY DEVELOPMENT FUNDS APPLICATION FORM

for Research-related Funds

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Applicant:

Email Address:

School/Department:

Position:

Date:

Purpose of Funds:

\_\_\_ New Research Project

\_\_\_ Further Development of a Current Research Agenda

Purpose of the Research Project: (publication, building a dataset, etc.)

Time Frame for Completion:

**IRB has approved the project:** \_\_\_\_\_ (If approved, attach IRB approval document.)

Travel Dates (if necessary): \_\_\_\_\_ to \_\_\_\_\_

Total Estimated Cost: \_\_\_\_\_

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Applicant Signature:

Date:

Chair / Dean / Immediate  
Supervisor Signature:

Date:

Please complete the following application and submit to your Chair / Dean / Immediate Supervisor for approval. The Applicant is responsible for submitting signed application to the Chair of the Teaching Resource & Budgetary Allocation Committee by the posted deadline.

\*\* IRB Approval is NECESSARY for all Research involving Human / Animal Subjects – NO EXCEPTIONS ALLOWED.

Note: Only full-time tenured and tenure-track faculty members are eligible to apply for Faculty Development Funds.

Applicant:

Date:

My participation in this research project will benefit my professional development as a scholar in the following way(s):

- Enhance recognition for the Program and Area Faculty
- Enhance my research competence and publications
- Collaborate with other researchers in the field and increase my scholarly activity
- Achieve my professional goals and responsibilities
- Facilitate networking with media or publishing outlets

Briefly explain the objectives of your research project and how this research will benefit the students in your program, area curriculum, and discipline: (200 word limit)

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Briefly explain how you will share the learning from this research within our institution and how you plan to do this. (150 words)

Applicant:

Date:

**Itemized Budget**  
**Items Producing Cost (Estimated)**

Memberships:

Transportation Expenses (airline ticket cost of ticket or mileage cost):

Materials and Supplies (attach details):

Equipment, Computers, Software, or laboratory (attach details on licensing, compatibility & usage; attach details on vendors and cost):

Meals (calculated per diem):

Lodging:

Miscellaneous Expenses (attach details):

Total Estimated Cost of the Project:

**Sources of Funding (Estimated)**

Department Unit support for Equipment / Membership / Miscellaneous :

Department Unit support for travel :

Other :

**Total Funds Available for this Project:**

**Total Amount Requested from FDC:**

**Funding Considerations:** Check all that apply

\_\_\_\_ I received funding from the Faculty Development Committee last year for this area of study. Please provide documentation from your annual evaluation or a letter from your chair / dean that indicates the accomplishment of research goals and benefits as stated in your previous year application.

\_\_\_\_ I have an active research agenda.

\_\_\_\_ I have previously published from this research program.

**Total Amount Approved:**

**TR&BA Committee Chair:**

**Date:**